

Rules of Procedure of International Union of Nutritional Sciences

1. Interpretation

- 1.1. **"the Statutes"** shall mean the Statutes of the International Union of Nutritional Sciences in force from time to time;
- 1.2. **"the Rules"** shall mean the regulations made in accordance with Statute 88 laid down in the Statutes;
- 1.3. **"the Union"** shall mean the International Union of Nutritional Sciences and may be referred to as IUNS.
- 1.4. **"the Council"** shall mean the governing body of the Union comprised of the Officers and other Council Members duly elected in a General Assembly.
- 1.5. **"the Officers"** shall mean the President, President Elect, Vice President, Secretary General, Treasurer and such others as shall be determined by General Assembly
- 1.6. **"other Council Members"** shall mean Council Member who are not Officers.
- 1.7. **"IUNS-ICN"** shall mean the International Congress of Nutrition.
- 1.8. **"In good standing"** shall mean an Adhering or Affiliated body with fully paid up subscription fees, as agreed by Council.
- 1.9. **"In Person"** shall mean a meeting that takes place in one location with all participants physically present.
- 1.10. **"the Secretariat"** shall mean the administrative support of the Union, whether voluntary or otherwise. The Secretary General will assume the duties of the Secretariat if none is in place.
- 1.11. **"Meeting"** shall mean either electronically or in person.
- 1.12. **"Member"** shall mean the Adhering and Affiliated body, that make up the membership.
- 1.13. **"Adhering Body"** shall mean a Country membership through a principal nutrition or other appropriate scientific organisation.
- 1.14. **"Affiliated Body"** shall mean a scientific organisation covering more than one country or region or sub-speciality institutions.
- 1.15. Unless specifically stated otherwise:
 - 1.15.1. Words denoting the singular include the plural and vice versa;
 - 1.15.2. Words denoting any one gender include both genders;
 - 1.15.3. Each reference to "person" includes a reference to a body corporate, unincorporated association, government, local authority, state, partnership, scheme, fund or trust (in each case, whether or not having separate legal personality).

Membership

2. In accordance to Statutes 15 to 25 the Union will have two types of Members, Adhering Bodies and Affiliated Bodies.
3. Benefits of Membership include:
 - 3.1. Voting rights for Adhering Bodies;
 - 3.2. Attendance at IUNS-ICN General Assembly;
 - 3.3. Newsletters;
 - 3.4. IUNS Travel Awards for young scientists;
 - 3.5. IUNS Fellows; and
 - 3.6. Participation in Task Forces and Committees
4. The Secretary General shall notify each Adhering Body and Affiliated Body of the payment dues for the subsequent year no later than December of each year.
5. Dues must be paid by 1 June or the Member is declared in arrears. Any Adhering Body in arrears shall be subject to Statute 21 and 22.

Elections

6. In accordance with the election regulations approved by the Council from time to time all Adhering Bodies in good standing shall be eligible to vote for the following positions on Council at the General Assembly:
 - 6.1 The Officers of the Union; and
 - 6.2 The Council Members of the Union.

7. No less than seven (7) clear days prior to the date of the IUNS-ICN, the Secretary General shall notify the Adhering Bodies of:
 - 7.1 the names of the candidates nominated by the Nominating Committee to fill the positions.
8. The ballot papers may be delivered to the Adhering Body delegates in a format deemed expedient by the Council to the voting process.
9. For voting to be valid, all voting shall take place at the General Assembly in accordance with Statutes 26 to 39.
10. In the event of a ballot any (2) two Adhering Body delegates, who are not members of the same Adhering Body representing a candidate, or candidates for any position under ballot, will be appointed by the Chair of the General Assembly to act as scrutineers on behalf of the Union.
11. The Chair of the General Assembly shall announce the names of the newly elected members, whether returned unopposed or elected by ballot according to the highest number of votes received.

The General Assembly

12. The General Assembly via any form of communication may decide on the following matters, to:
 - 12.1. Ratify the eight (8) Adhering Bodies, submitted by Council, to make up the Nominating Committee for the subsequent IUNS Council nominations;
 - 12.2. Ratify the Officers and other Council Members according to the Rules;
 - 12.3. Give recognition to each qualified Adhering Body and to accept its membership category;
 - 12.4. Decide on the annual dues to be paid by the Adhering Bodies according to the membership categories proposed by Council;
 - 12.5. Determine the general policy, location and timetable in preparation for the next General Assembly and International Congress;
 - 12.6. Receive reports on the activities of the Union, its committees and Task Forces, as prepared by the Council.
 - 12.7. Review and approve the financial reports, including but not limited to, the annual accounts and audit reports;
 - 12.8. Determine the host of the IUNS-ICN in accordance to the Rules 75 to 88;
 - 12.9. Determine special projects to be financed;
 - 12.10. On the proposal of the Council appoint an auditor to the Union; and
 - 12.11. Any other item on the finalised agenda.

The Officers (President, Vice-President, President-Elect, Treasurer, Secretary General)

13. The responsibilities of the Officers shall be as follows, to:
 - 13.1. Support the President in the discharge of his/her duties;
 - 13.2. Act as an advisory body to the President, Council and General Assembly in matters referred to it for advice;
 - 13.3. Act as monitoring, evaluating and executive body on all activities of the Union and report their findings to the Council;
 - 13.4. Assist the Treasurer in preparing all budgets, financial statements and annual reports to be reviewed and adopted by the Council;
 - 13.5. Propose to the Council the names of the Adhering Bodies to be on the Nominating Committee;
 - 13.6. Support the Secretary General in the discharge of his/her duties, including notifying the Adhering Bodies of the payment dues for the subsequent year; and
 - 13.7. Decide on urgent matters between Council Meetings.

The Council

14. The Council will comprise the Officers and six (6) other Council Members.
15. The Council will meet at least once (1) a year throughout in their four (4) year term of office and will be sent a copy of the Minutes of the Officers' Meetings held between each Council Meeting.
16. The duties of the Council, within the following categories, are as follows:
 - 16.1. Council's Duties regarding the General Assembly
 - 16.1.1. Prepare the preliminary agenda for the General Assembly to be sent to Adhering Bodies;

- 16.1.2. Prepare and present a written report of actions taken and recommendations for further activities to the General Assembly;
- 16.1.3. Propose the appointment of an auditor by the General Assembly;
- 16.1.4. Propose membership categories and dues to the General Assembly for adoption;
- 16.1.5. Propose to the General Assembly the names of the eight (8) Adhering Bodies to be members of the Nominating Committee for the subsequent Council, taking into consideration the category of membership, the payment of dues, the geographical distribution and rotation;
- 16.2. Council's Duty regarding the Nominating Committee
 - 16.2.1. Appoint the Chair of the Nominating Committee.
 - 16.2.2. Ensure that the Chair shall have at least four (4) years' experience as a member of Council;
 - 16.2.3. Review, amend and approve the list of potential Adhering Bodies proposed by the Officers.
 - 16.2.4. Take into consideration geographic region and whether the Adhering Body is in good standing when making its recommendation.
 - 16.2.5. Make a proposal for the final list of potential Committee Members to the General Assembly for ratification.
 - 16.2.6. Invite, via the Secretary General on behalf of the Council, the approved Adhering Bodies to join the Nominating Committee, once ratified by the General Assembly;
 - 16.2.7. Review the slate of nominees and send feedback to the Nominating Committee no later than one (1) month prior to the IUNS-ICN;
 - 16.2.8. Reject any nomination made by the Nominating Committee it deems unsuitable. The Council must provide valid reasons for such rejection;
- 16.3. Council's Duty Regarding IUNS-ICN
 - 16.3.1. Review documentation of the applications to host the next IUNS-ICN and identify any comments to be presented to the General Assembly;
 - 16.3.2. Decide through simple majority, a shortlist of potential hosts;
 - 16.3.3. Make recommendations, via the Secretary General, to the potential Host Adhering Body on any issues relating to the bid that has caused it concern in order for it to be remedied in time for the General Assembly;
 - 16.3.4. Contact the runner up in the election to host, via the Secretary-General, to determine their willingness to host the IUNS-ICN, if it is agreed by Council and approved by the General Assembly that the elected Adhering Body is unable to host;
 - 16.3.5. Agree on the scientific programme and selection of speakers in conjunction with the IUNS-ICN Programme Committee of the Adhering Body; and
 - 16.3.6. Decide on the pricing for registrants and trade exhibits in conjunction with the IUNS-ICN Host.
- 16.4. Council's Duty Regarding IUNS Awards
 - 16.4.1. Establish and terminate IUNS Awards as they see fit;
 - 16.4.2. Review the recommendations of the IUNS Award Committee and reject any recommendation they deem unsuitable. The Council must provide valid reasons for the rejection;
 - 16.4.3. May nominate individuals the deem fit for any IUNS Award.
 - 16.4.4. Direct the IUNS Awards Committee to determine the awardee of the IUNS Lifetime Award; the IUNS Living Legend Award; and the title Fellow of the International Union of Nutritional Sciences (FIUNS) following the criteria in Rules 39, 42, 46 respectively.
- 16.5. Council's Duty Regarding Task Forces and Committees
 - 16.5.1. Establish, set objectives, time frames, review outcomes and, to terminate Committees and Task Forces;
- 16.6. Council's Duty regarding Officers
 - 16.6.1. Review all of the work of the Officers and authorise their actions;
 - 16.6.2. Review, amend and approve the list of potential Adhering Bodies proposed by the Officers;
- 17. Invitations issued by the Secretary General to Council Meetings shall reach the Officers and Council Members no later than one (1) month in advance of the Council Meeting.

Nominating Committee

18. The Nominating Committee shall comprise nine (9) members, one of which shall be the Chair.
 - 18.1 The Chair of the Nominating Committee shall be appointed by the Council who will ensure that the Chair shall have at least four (4) years' experience as a member of Council
 - 18.2 No decision shall be reached at any meeting of the Committee unless a quorum of five (5) members are present.
 - 18.3 The eight (8) members of the Committee (other than the Chair) shall comprise at least one (1) Adhering Body from each dues category.
 - 18.4 The Officers shall propose to the Council the names of the Adhering Bodies to be on the Nominating Committee.
 - 18.5 The list of potential Adhering Bodies proposed by the Officers shall be reviewed, amended and approved by the Council, taking into consideration geographic region and whether the Adhering Body is in good standing when making its recommendation.
 - 18.6 The final list of potential Nominating Committee Members will be proposed by the Council to the General Assembly for ratification.
 - 18.7 The approved Adhering Bodies will be invited by the Secretary General on behalf of the Council to join the Nominating Committee once ratified by the General Assembly.
 - 18.8 The Adhering Body agrees to sit on the Nominating Committee by providing the full name, contact details and signed agreements by their representative.

19. The process for nominations for the positions of Officers and Council Members will be as follows:
 - 19.1. No less than one (1) year before the IUNS-ICN, the Chair of the Nominating Committee (with the support of the Secretariat) will send invitations to all Adhering Bodies in good standing to submit no more than six (6) names for Council Members and no more than one (1) name for each eligible Officer position from any Adhering Body in good standing (including their own);
 - 19.2. Adhering Bodies shall nominate candidates for President-Elect from among members of the current Council;
 - 19.3. Nominees for the position of President-Elect must have served no more than one (1) term on Council in any position.
 - 19.4. Nominations will be required for the following further Officers positions:
 - 19.4.1. Vice-President;
 - 19.4.2. Secretary General;
 - 19.4.3. Treasurer.
 - 19.5. The invitation will make clear whether the current Secretary General and/or Treasurer is eligible and willing to stand for re-election;
 - 19.6. Each current Council Member (except the President and the President-Elect) is eligible for election for any other vacant position on Council;
 - 19.7. The Adhering Body may propose the same person for a Council and an Officer position;
 - 19.8. If the Adhering Body does not comply with the terms of the invitation within four (4) months of that invitation being sent, it will be assumed by the Nominating Committee that it does not wish to submit any nominations;
 - 19.9. The accidental omission of an invitation for nomination to, or the non-receipt of an invitation by, any Adhering Body entitled to receive notice shall not invalidate the nomination process;
 - 19.10. Nominations are submitted to the Chair of the Nominating Committee and the Secretariat by returning a signed declaration, approved by the national Adhering Body.
 - 19.11. Candidates will remain confidential to the Nominating Committee. The Secretariat will not divulge the nominations to Council until the slate has been finalised.
 - 19.12. The Committee should ensure that the President-Elect and Vice-President are from different regions and membership category.
 - 19.13. Four (4) months prior to the next IUNS-ICN, the Committee shall meet to consider all names submitted for consideration.
 - 19.14. The Committee will prepare a list which will include at least one (1) name for each Officer position and at least six (6) names for members of Council, taking into consideration the balance of geographical region, gender and scientific expertise.

- 19.15. The Committee may propose additional names for consideration if gaps are identified. In such situations, the Chair will obtain the agreement from the potential candidate and inform the respective Adhering Body accordingly.
- 19.16. The Chair will invite by email the candidates for President-Elect and Vice-President to provide a one (1) page Biography/Curriculum Vitae and a one (1) page statement of their vision and proposed contribution to the work of the Union, if elected.
- 19.17. The Chair will invite by email the candidates of the remaining Officer and Council positions to provide a one (1) page Biography/Curriculum Vitae
- 19.18. All candidates must respond with the requested information within one (1) month of the date of the email.
- 19.19. No less than two (2) months prior to the IUNS-ICN the Chair of the Committee will send the slate of nominees, biographies/CVs and statements to the Council for review.
- 19.20. The Council will review the slate of nominees and send feedback to the Committee no later than one (1) month prior to IUNS-ICN.
- 19.21. The Council has the right to reject any nomination it deems unsuitable. The Council must provide valid reasons for the rejection.
- 19.22. In exceptional circumstances, the Committee may provide the slate of nominees to the Secretariat to distribute to the Council no less than seven (7) days clear of the General Assembly election.
- 19.23. The Chair of the Nominating Committee or a member duly appointed by the Committee, must inform the Council via email no later than three (3) weeks prior to the IUNS-ICN of the exceptional circumstances and give a clear reason for the delay. The Council has the right to reject the exceptional circumstances.
- 19.24. No nominations will be accepted from the floor of the General Assembly.

Committees and Task Forces

20. Committees and Task Forces will be established in accordance to Statute 82 to 85 and Rule 16.5.
21. When a committee or Task Force has produced a scientific report or output, the Chair of that Committee or Task Force shall send an electronic copy to the Secretary General.
22. The Task Force will send an annual progress report to the Secretary General. This report will include suggestions for publication, distribution and financing.
23. The Chair of the Committee or Task Force will send a one page summary of the final publication to the Secretary General. The publication will include the full title, the place of publication, and website address from which reprints may be obtained.
24. All publication must include the phrase *“work of [Name] Task Force/Committee supported by the International Union of Nutritional Sciences”*.

IUNS Awards Committee

25. The Union shall provide awards for outstanding contributions to nutrition of a regional or global significance by an individual working in a low or middle income country.
26. The current IUNS Awards are the IUNS Lifetime Award and the IUNS Living Legend Award.
27. The Council may create a new award or terminate any award as it sees fit.
28. The recipient(s) of the award will be announced at the General Assembly and will be promoted via any medium the Council deems appropriate.
29. The President shall appoint six (6) members to the IUNS Awards Committee, of which one shall be Chair.
30. The President shall take into consideration geographical region and dues category when making these appointments.
31. No decision shall be made by the committee unless a quorum of three (3) members are present.
32. At least twelve (12) months prior to the General Assembly the Secretary General shall circulate to all Adhering and Affiliated Bodies a description of the awards and the procedures for nomination.
33. All nominations must be submitted through Adhering Bodies and shall be received by the Secretary General at least six (6) months prior to the General Assembly. Any nominations made after this time will not be counted.
34. The Council may nominate individuals the deem fit for any IUNS Award.
35. The origin of award nominations will not be revealed to the Award Committee.

36. Under the direction of the Chair, the committee will evaluate the nominees and make recommendations of awardees to the Secretary-General.
37. The Council will review the recommendations and may reject any recommendation they deem unsuitable. The Council must provide valid reasons for the rejection.
38. Members of the current IUNS Council are not eligible for an IUNS Award.

IUNS Lifetime Award

39. The Council shall present one (1) IUNS Lifetime Award to an individual for his/her contribution to nutrition in his/her country, region or globally.
40. The appointment of IUNS Lifetime Award winner will take place at the General Assembly, every four (4) years.
41. The IUNS Award Committee, directed by the Council shall determine the awardee on one of the following factors:
 - 41.1. Significantly influenced national, regional or global policy;
 - 41.2. Made a significant contribution that has influenced life and well-being; or
 - 41.3. Their work in the research field significantly impacted the work of nutrition science.

IUNS Living Legend

42. The Council shall present IUNS Living Legend awards to individual members of Adhering Bodies in good standing who are eighty (80) years old or above.
43. The IUNS Living Legend award(s) will be announced at the General Assembly, every four (4) years.
44. There will be no limitation in the number of IUNS Living Legend Awards presented at a General Assembly.
45. The IUNS Award Committee, directed by the Council shall determine the awardee on the following factors:
 - 45.1. Contribution to the work of the national nutrition society or regional organisation.

Fellows of the International Union of Nutritional Sciences

46. The Council shall award the title of Fellow of the International Union of Nutritional Sciences (FIUNS) to individuals who have rendered outstanding service to the cause of nutrition.
47. Appointment of Fellows shall take place at the General Assembly every four (4) years.
48. The number of Fellows awarded during a four-year period shall not exceed one-third of Adhering Bodies.
49. Persons of all nationalities are eligible for Fellows.
50. Members of the current IUNS Council are not eligible to become Fellows.
51. At least twelve (12) months prior to the General Assembly the Secretary General shall circulate to all eligible organisations to nominate based on a description of the award and the procedures for nomination.
52. All nominations will be received by the Secretary General at least six (6) months prior to the General Assembly. Any nominations made after this time will not be counted.
53. The names of candidates for Fellows shall be proposed by:
 - 53.1. Adhering Bodies;
 - 53.2. Affiliated Bodies;
 - 53.3. National Science Academies;
 - 53.4. Nutrition Institutions; and
 - 53.5. IUNS Fellows.
54. Individuals cannot apply on their own behalf.
55. Those proposing candidates shall take into consideration the following:
 - 55.1. Outstanding nutrition research;
 - 55.1.1. Contributions to advancement of knowledge;
 - 55.1.2. Scientific publications in reputed international journals; and
 - 55.1.3. Academic achievements.
 - 55.2. Development of nutritional science;
 - 55.2.1. Establishment of nutrition centres;
 - 55.2.2. Human resource development;
 - 55.2.3. National projects; and
 - 55.2.4. Formulation of national nutritional policies and programmes.

- 55.3. National recognition in terms of awards/prizes/honours.
- 55.4. Contribution to IUNS and other international organisations in the field of nutrition.
- 56. All applications should be submitted with a short curriculum vitae/biography, scientific achievements and list of publications.
- 57. The privileges of Fellows shall be as follows:
 - 57.1. A certificate of FIUNS;
 - 57.2. To propose candidates for Fellows;
 - 57.3. To represent IUNS at regional meetings;
 - 57.4. To receive gratis publications of IUNS.
- 58. Every Fellow must subscribe to the obligation in the following words: *As a Fellow of the International union of Nutritional Sciences, I shall follow the code of scientific ethics, maintain integrity in research, publications and public activities, uphold the cause of nutrition and the dignity of the Union, endeavour to be objective in judgement and strive for the enrichment of human values and thoughts.*

Support of External Meetings

- 59. IUNS shall be involved early in the planning of the programme of meetings through an appointed Council Member or Chair of an IUNS Committee.
- 60. Reputable scientists should be invited to participate in the scientific programme and the presentation of the nutrition science should be balanced.
- 61. In principle, the programme should appeal to scientists from throughout the region or from more than one region.
- 62. Speakers and participants should be drawn from a wide geographical area.
- 63. The level of IUNS cooperation may differ for different meetings (e.g. liaison status, sponsor or supporter).
- 64. Request for IUNS involvement should reach the Secretary General at least twelve (12) months before the meeting.
- 65. The conferring of IUNS support does not mean that IUNS will contribute financially to the meeting.
- 66. The name and brand of IUNS may be used on publications of a meeting only when the following conditions have been met:
 - 66.1. The representative appointed by IUNS has reviewed and agreed to the content of the publication.

Selection to Host the International Congress of Nutrition

- 67. The General Assembly shall select the host of the IUNS-ICN, in accordance to Statutes 79 to 81 and Rule of Procedure 12.5.
- 68. The Secretary General shall inform the membership on an annual basis, through any means deemed appropriate, the rules of the application process to bid to host IUNS-ICN and the timelines related to it.
- 69. No less than nine (9) months prior to the General Assembly, Adhering Bodies in good standing who wish to be considered as host shall send a letter of intent which shall include, but not be limited to, the following:
 - 69.1. Signed declaration from the President or Secretary General (or equivalent) of the Adhering Body agreeing to support the letter of intent;
 - 69.2. Assurance of adherence to the rules of ICSU regarding free entry to all delegates irrespective of Country or origin;
 - 69.3. A brief description of the location and venue proposed to host IUNS-ICN;
 - 69.4. A brief description of the programme theme;
 - 69.5. Any additional supports of the bid (e.g. Conference Organisers, Affiliate Body, etc); and
 - 69.6. A brief description of fundraising that will be carried out if the bid is successful.
- 70. No later than nine (9) months prior to General Assembly the application to bid will be closed, the Secretary General shall distribute all received letters of Intent to the Council.
- 71. The Council will hold a meeting to review all applications and will decide through a simple majority, a shortlist of potential hosts.
- 72. No later than seven (7) months prior to the General Assembly, the shortlisted potential hosts will be required to provide the following information for the consideration of Council:

- 72.1. Evidence of adequate facilities to accommodate the housing, administrative and programme needs of the IUNS-ICN;
- 72.2. Documentation of support by government and national scientific organisations of the country offering the invitation;
- 72.3. Evidence of adequate financial guarantees to cover the pre-congress preparatory expenses and any subsequent shortfalls should they occur; and
- 72.4. Confirmation that it will follow the Rules of Procedure for the General Assembly as laid down in this document.
- 73. In accordance with the decision of the Council, the Secretary General shall invite successful applicants to prepare a presentation to be held at the next General Assembly.
- 74. The Council, may at this time, instruct the Secretary General to make recommendations to the potential host Adhering Body on any issues relating to the bid that has caused it concern in order for it to be remedied in time for the General Assembly.
- 75. No later than one (1) month prior to the General Assembly the potential host Adhering Body will submit all supporting documents to the Secretary General to distribute to Council.
- 76. No later than three (3) days prior to the General Assembly the potential host Adhering Body will submit the bid presentation to the Secretary General.
- 77. The procedure for IUNS-ICN site selection shall be as follows:
 - 77.1. Each potential host Adhering Body will appoint one representative to lead the presentation;
 - 77.2. Each potential host Adhering Body will make a presentation to the General Assembly in any format agreed by Council lasting no longer than ten (10) minutes in total;
 - 77.3. On completion of all presentations the Chair of the General Assembly will make known any outstanding issues identified by Council that could influence the decision;
 - 77.4. The Representative of the potential Host Adhering Body will be allowed to respond to the Council concerns;
 - 77.5. The discussion will be opened to the delegates for questions from the floor; and
 - 77.6. The question and answer session will last no longer than ten (10) minutes for each potential host Adhering Body.
- 78. On completion of the presentation(s) and question and answer session the delegates present, representing Adhering Bodies in good standing, will be invited to vote by the Chair of the General Assembly.
- 79. The procedure for voting will be as follows:
 - 79.1. Any three (3) Adhering Body delegates, who are not members of the Adhering Body bidding to host the IUNS-ICN, will be appointed by the Chair to act as scrutineers on behalf of the Union;
 - 79.2. Only one (1) delegate appointed by their Adhering Body in accordance to Statutes 29 to 39 shall be allowed to vote;
 - 79.3. A written ballot shall be taken, and overseen by the scrutineers;
 - 79.4. The potential host Adhering Body that receives the most votes will be deemed the winner;
 - 79.5. If there is a tie in the number of votes cast for more than one potential host Adhering Body the delegates will be invited to cast a second vote between the Adhering Bodies which received the highest number of votes in the first round;
 - 79.6. In the event that a tie vote occurs, up to three re-votes may be taken;
 - 79.7. If unresolved the Chair of the General Assembly will decide the issue by a toss of a coin the selection to Host the IUNS-ICN under consideration.

International Congress of Nutrition

- 80. The Union, in conjunction with one Adhering Body in good standing shall host an International Congress of Nutrition (IUNS-ICN) every four (4) years.
- 81. Prior to the confirmation, the host Adhering Body will provide the Council with the theme of the IUNS-ICN, the bio-data of the IUNS-ICN Chair and Programme Chair and a list of Scientific Committee members and their affiliations for confirmation at the subsequent IUNS-ICN General Assembly.
- 82. If it is agreed by Council and approved by the General Assembly that the Adhering Body is unable to host the IUNS-ICN, the runner up in the election will be contacted to determine their willingness to host.

83. If the runner up declines to host the IUNS-ICN, the Council will determine the host by a majority vote from a list of Adhering Bodies in good standing.
84. The scientific programme and the selection of speakers for the IUNS-ICN is the responsibility of the IUNS-ICN Programme Committee of the Adhering Body in agreement with the Council.
85. Three (3) months after the closure of the IUNS-ICN an audited financial report will be prepared and submitted to the Treasurer and copied to the President and the Secretary General.
86. Distribution of profits will be in the following proportion:
 - 86.1. Host Adhering Body 40%
 - 86.2. The Union 40%
 - 86.3. Regional Affiliated Body 20%
87. The Regional Affiliated Body will use these funds for the exclusive use of capacity building activities within the region to which the host belongs.
88. All hosting Adhering Bodies will take out insurance against possible losses, and confirm to the Council it has done so with proof of purchase.

Expenses

89. All reasonable travel, accommodation and all other expenses properly incurred in carrying out the business of the Union shall be remunerated on the authorisation of the Treasurer.

Amendments

90. These Rules may be amended by the Council in accordance with Statute 88 of the Statutes of the International Union of Nutritional Sciences.